



To,

**Indian Register of Shipping**

**Service Request for Confirmation of Compliance**

We request the management of Indian Register of Shipping to instruct the Society’s Surveyors to undertake Special Survey during New Construction and issue the Confirmation of Compliance. We agree to give the Surveyors necessary facility & access to carry out their duties at shipyard/subcontractor premises and as appropriate at works of suppliers of materials, components & equipment’s. We agree to pay the established fee or any variation there from which has been duly notified, and in addition any travelling and other expenses and applicable taxes, which may be incurred by the Surveyors in connection with the Survey.

**1. GENERAL INFORMATION [mandatory input]**

|  |  |
|--|--|
| Name of shipbuilder:   | Yard / Hull No:  |
| Date of contract for construction:   | No. of vessels in this contract*:  |
| Prospective owner:   | Name of subcontractor (if any) :   |
| Area of operation:   | Flag Registering Authority:<br>IV Act: <input type="checkbox"/> , Defence: <input type="checkbox"/> ,<br>Others <input type="checkbox"/> |
| Estimated / proposed dates for the first vessel :  |  |
| Date of start of construction:   | Date of delivery:  |
| *In case of more than 1 vessel in the contract, use sr.no. 7 to fill the details of series / sister vessels. |  |

**2. CONTACT PERSONS [mandatory input]**

| Role  | Contact Details :<br>Name / Email ID / Tel. No. |
|---|---|
| Yard – E-Plan Administrator/<br>Billing Contact |   |
| Designer<br>(if other than builder)             |   |

**3. VESSEL’S INFORMATION [mandatory input]**

Type of vessel: .....

Length (OA) : ----- m      Breadth (MLD) ----- m      Depth (MLD) ----- m

Length (LWL):----- m      Draught (Scantling): ----- m      Draught (Design) ----- m

Estimated Speed:.....Knots      Gross Tonnage:.....

Estimated Deadweight:.....Tonnes      Estimated Displacement: .....Tonnes

Number of passenger/crew ...../.....      Hull Material: .....

**4. Compliance to Class Notation requested [mandatory input]**

|  |  |
|--|--|
| (Refer Part 1 of IRS Rules & Regulations of IWW Rules or Ch. 1 of HSC & LC Rules) Characters of class, Description (if any) *: |  |
|--|--|



**5. MACHINERY INFORMATION** [Fields marked # are mandatory] \*\*

\*\* In case propulsion other than OBM is used, the vessel needs to be processed under SRF (New Construction)

|   |   |
|---|---|
| Type of Propulsion: <input type="checkbox"/> OBM <input type="checkbox"/> Non-Self-propelled <input type="checkbox"/> Sails |   |
| OBM :   |   |
| No. of Engines #  |   |
| Make:   |   |
| Model / Type  |   |
| Power @ RPM #   |   |
| Type of Fuel  |   |
| <b>Machinery/Electrical Equipment Details:</b>  |   |
| <b>Machinery</b>  | <b>Details: Make / Model / Type / No.</b> |
|   |   |
|   |   |
|   |   |

**6. Any other service required [Voluntary, etc]**

|  |
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**7. Details of Sister Vessels of the same contract (batch wise)**

| Hull Number / Yard No.<br>(for batch, specify range of<br>Yard Nos.) | Estimated Dates       |          |
|--|-----------------------|----------|
|  | Start of Construction | Delivery |
|  |                       |          |
|  |                       |          |
|  |                       |          |
|  |                       |          |
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|  |                       |          |



### **Terms and Conditions**

1. This certification is applicable only for the following vessels,
  - a) Non-Propelled vessels having:
    - Length not exceed 24m
    - Gross tonnage not exceeding 500
    - Operating within 12 Nm from the nearest coast, in fair weather.
  - b) Steel/Aluminum/FRP/Thermoplastic/RIB/Inflatable, which are fitted with Outboard Motors (OBMs)/Sails.
    - Not intended for carrying more than 50 persons [India IV act]
    - Operating within 12 Nm from the nearest coast, in fair weather.
    - Not intended for carrying more than 12 persons [seagoing]
    - Not provided with the accommodation spaces
2. This certification scheme does not exempt the owners from compliance with any additional and/or more stringent requirements issued by the administration /Registering authority.
3. All the applicable requirements of the Rules and Regulations of Indian Register of Shipping (herein referred to as IRS), will be complied with unless specific dispensations are obtained.
4. The date of “contract for construction” of a vessel is the date on which the contract to build the vessel is signed between the prospective owner and the shipbuilder. A copy of the first page of the contract establishing the same is to be enclosed.
5. Construction will be carried out using necessary documents duly approved by IRS.
6. IRS approval for all procedures e.g. welding, moulding, NDE etc. requiring pre-qualification for quality assurance will be obtained.
7. No repairs will be carried out without the concurrence of the attending Surveyors.
8. Suppliers of machinery, equipment and components, required to be manufactured / fabricated under IRS inspection as per the Rules & Regulations, will be instructed to manufacture /fabricate and supply the same (prior to installation) under inspection of IRS Surveyors.
9. IRS will be the final authority for interpretation of the appropriate IRS Rules for Classification.
10. The desired equivalent notations for confirmation of compliance will form the basis of our evaluation of the vessel’s design and construction.  
However, the issuance of confirmation of compliance to the ship is subject to satisfactory compliance with the appropriate rules and regulations, in both the design and construction of the vessels and, therefore, can be finalized only after examination of the specific documents & satisfactory completion of surveys in compliance with the Rules.
11. Certification may be withheld or, if already granted, may be withdrawn in the event of any non-compliance with the Rules & Regulations, including in the event of non-payment of any fee due to IRS.
12. The total fee is normally payable in two equal instalments, each at the following stages:
  - Mid Ship section plan approval or equivalent & Delivery. Deviation from this payment scheme is admissible only under prior agreement.
13. Stage certification of work progress at the shipyard is outside the scope of classification; however, on the boatbuilders’ request such stage certificates can be issued for an additional nominal fee. Such certificates will be in the form of a factual statement after verification of the progress against details submitted by the builders and only if the work has been completed as per IRS Rules. These certificates are not to be construed to reflect any monetary value of the construction and it should not be considered as a final certification of the boat.
14. Whilst IRS and its Board/Committees use their best endeavours to ensure that the functions of IRS are properly carried out, in providing services, information or advice, neither IRS nor any of its servants or agents warrants the accuracy of any information or advice supplied. Except as set out herein, neither IRS nor any of its servants or agents (on behalf of each of whom IRS has agreed this clause) shall be liable for any loss damage or expense whatever sustained by any person due to any act or omission

or error of whatsoever nature and howsoever caused of IRS, its servants or agents or due to any inaccuracy of whatsoever nature and howsoever caused in any information or advice given in any way whatsoever by or on behalf of IRS, even if held to amount to a breach of warranty.

Nevertheless, if any person uses services of IRS, or relies on any information or advice given by or on behalf of IRS and suffers loss, damage or expenses thereby which is proved to have been due to any negligent act omission or error of IRS its servants or agents or any negligent inaccuracy in information or advice given by or on behalf of IRS then IRS will pay compensation to such person for his proved loss up to but not exceeding the amount of the fee charged by IRS for that particular service, information or advice.

15. Any notice of claim for loss, damage or expenses as referred to above shall be made in writing to IRS Head Office within six months of the date when the service, information or advice was first provided, failing which all the rights to any such claim shall be forfeited and IRS shall be relieved and discharged from all liabilities.
16. IRS renders all its services with complete confidentiality in respect of its clients' technical and commercial data in totality. Disclosure of all such information is subject to the written consent from the owner of the information, subject to applicable legal and statutory requirements and obligations.

**Additional Terms and Conditions for E-plan approval**

1. The plans indicated are electronically published and do not require any signature.
2. A valid login will be considered as acceptance of all the terms and conditions of Indian Register of Shipping. By accepting IRS electronic plan appraisal scheme, the customer agrees that, the plans downloaded would not be tampered with. Any plan found to be tampered intentionally or unintentionally would be considered invalid and any tampering of plans would be considered as a breach of contract.
3. The plans last uploaded by IRS (excluding the returned ones) in the e-plan server will be the valid version for conducting the survey. If a new revision of the plan is submitted to IRS, which is not reviewed, the older reviewed revision (excluding the returned ones) will be considered as the final one.
4. By agreeing to IRS electronic plan approval, the customer agrees to provide a colour print of the approved plan to the attending surveyor well before he begins the survey.
5. IRS would take utmost care in preserving the uploaded data in e-plan website with complete confidentiality in respect of the client's technical and commercial data in totality, subject to legal and statutory obligations and requirements. However, it is the customer's responsibility to preserve the login information for his projects in the website. IRS will not be held responsible for the loss of intellectual property due to any misuse at the customer's end.
6. The plans submitted to the e-plan web site would be viewed / downloaded only to the User ID through which the plan is submitted. In case the customer requests additional User IDs for consultant/designer to submit plans on their behalf; it would be the responsibility of the customer to get the IRS reviewed plans from the consultant/designer.

For and on behalf of: .....

Authorised Signatory (Name): .....

Designation: .....

Date: .....

Signature: .....



**FOR IRS USE ONLY**

|                        |                     |
|------------------------|---------------------|
| Date of receipt in IRS | Project ID Assigned |
|                        |                     |

**Record of Amendments to Survey Request for Confirmation of Compliance**

| Yard Name | Yard No. | Project ID |
|-----------|----------|------------|
|           |          |            |

| Sr. No. | Date | Detail of Amendment | Reference | Acceptance Endorsement |
|---------|------|---------------------|-----------|------------------------|
|         |      |                     |           |                        |
|         |      |                     |           |                        |
|         |      |                     |           |                        |
|         |      |                     |           |                        |
|         |      |                     |           |                        |

**Notes:**

1. The above table is to be used to record all changes to Survey Request e.g. Rules to be followed, changes in class notations etc.
2. Column "Reference":
  - a. In case of verbal amendment, record the date of discussion and the names of the persons agreeing to the amendment.
  - b. In case of written communication, the letter number & date.
3. Column "Acceptance Endorsement":
  - a. Must be signed by the relevant departmental heads or his authorised representative, at the Head Office and Survey Station as required by the Quality Management System.
  - b. In case the amendment request from the ship builder was verbal then the Survey Station shall ensure that the Shipbuilder's representative requesting the change signs this off.
4. A copy of this amendment sheet, duly signed off as above, must be maintained at Head Office and Survey Station